

Bicycle and Pedestrian Count Volunteer Instructions

Dates:

Volunteers can choose to conduct the count on Tuesday, Wednesday, **or** Thursday, **October 1, 2 and 3.**

Time(s):

7:00-9:00am or 4:00-6:00pm

Volunteer Coordinators:

Ryann Child, Cascade Bicycle Club: 206-861-9890

Jeff Aken, Cascade Bicycle Club: 206- 300-5932

Enclosed in this packet:

- 1) a bicycle and pedestrian count form + count instructions

Other Items Needed:

Please make sure to bring:

- 1) a pen / pencil
- 2) something to write on (clipboard, portfolio, etc.)
- 3) a timekeeping device (cell phone, watch)
- 4) weather-appropriate clothing, water

Introduction:

This is an annual bicycle and pedestrian count taken at locations throughout Washington State in nearly 40 jurisdictions. Data collected from these counts will be used to monitor success in increasing bicycle and pedestrian travel as identified in the Washington State Bicycle Facilities and Pedestrian Walkways Plan while also providing critical data to support improvements to bicycle and pedestrian facilities.

Conducting the Count:

Each location will have at least one counter. Depending on the number of volunteers, some locations may have more than one counter. In these cases, please use only one count form per location. Since the locations with multiple counters are expected to be busier, it will work best if one person counts and the other person fills out the forms.

You have been provided with one copy of the count form. Please make sure to indicate the correct time period (either 7-9 am or 4-6 pm). Also, please make sure to write your name and count location on each form.

The count itself is very simple: place a hatch mark on the form for each passing cyclist, pedestrian, or other non-motorized transit. People in wheelchairs are to be counted as pedestrians, as should children in strollers. People walking their bicycles count as bicyclists. People on rollerblades, skateboards, scooters, and other *non-motorized* transport devices are to be counted as "Other." A person who passes by a point more than once is counted each time they pass by the point.

Whom do you count? Only count those cyclists or pedestrians passing through your post (intersection)! This includes anyone who is walking their bicycle past your post. Do not count passersby on nearby streets unless specifically instructed to do so, as this could result in double-counting.

Other Information: The accuracy of the count depends largely on the coverage of all points during the entire morning and evening commute. ***Please make sure to get to your location 15 minutes or more ahead of count time!***

Returning the Count Forms:

Data can be submitted online via WSDOT's website:
<http://www.wsdot.wa.gov/bike/Count.htm>.

In addition, please submit hardcopy count forms to:

Cascade Bicycle Club
7400 Sand Point Way
Suite 101S
Seattle, WA 98115
ATTN: Jeff Aken

You can also e-mail or fax the forms to:

Email: jeff.aken@cascadebicycleclub.org

Fax: 206-522-2407

If you are unable to make your assigned shift:

Please remember that you can choose to volunteer on Tuesday, Wednesday or Thursday (October 1-3). If you are unable to make your assigned shift on Tuesday, October 1, please try to conduct the count on either Wednesday or Thursday (any one of these three days will work).

If you have any problems or know that you won't be able to make it, please call **Jeff Aken** at: **206-300-5932**

Thanks to everyone involved in this important data collection effort. This would not be possible without your help!

Pedestrian and Bicyclist Count Form (page 1 of 2 – please return both pages)

Name : _____ City: _____ Date _____

Location: _____ Time slot: _____

Weather: _____

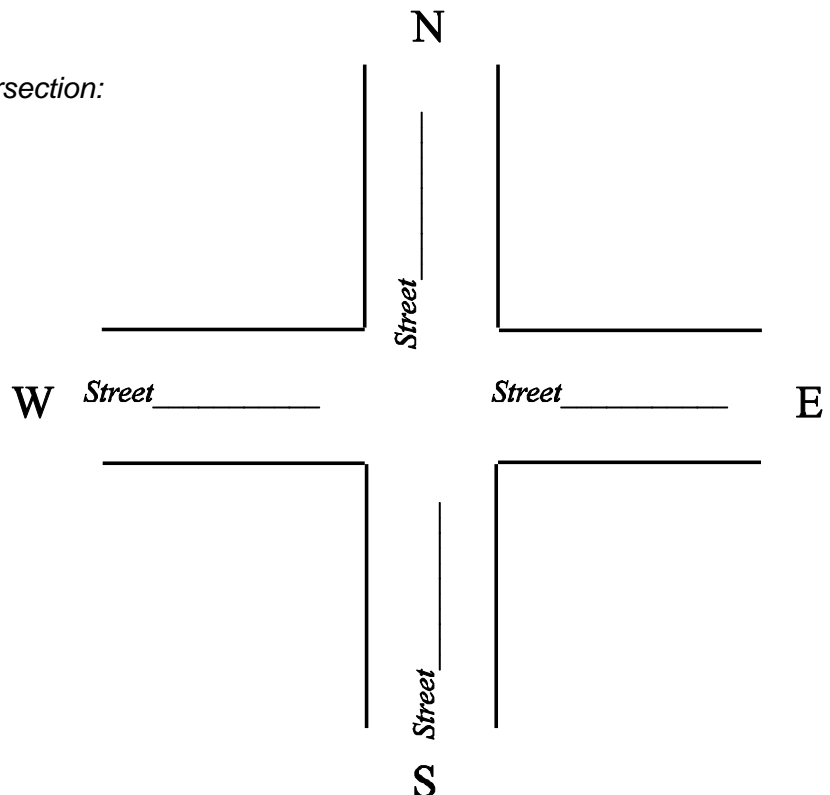
Directions: Please place a hatch mark on the form for each passing cyclist, pedestrian, or other non-motorized transit. People in wheelchairs are to be counted as pedestrians. People walking their bicycles count as bicyclists. People on rollerblades, skateboards, scooters, and other non-motorized transport devices are to be counted as “Other”.

Have your bearings and ensure that the **hatch mark is placed in the direction of travel**. If you are located at an intersection, the direction of travel when leaving the intersection should be recorded. For example, a cyclist starting northbound and then turning right at your location should be noted as traveling eastbound.

Gender and Helmet Use: Depending on the volume of travelers at your location, you may be able to collect additional information, such as gender and helmet usage. If you are able to collect this information, please do so in the appropriate box on the following page. Some intersections may be too busy to capture this information – if this is the case, please focus on the direction and mode of travel.

For “day of count” questions, please call Ryann Child at 206-861-9890 or Jeff Aken at 206-300-5932

Please indicate each leg of the intersection:



Volunteer Instructions and Count Form **2013**

		NORTHBOUND	SOUTHBOUND	EASTBOUND	WESTBOUND	TOTAL
<i>User</i>	<i>Gender</i>					
Bicyclist	Male with helmet					
	Male without helmet					
	Female with helmet					
	Female without helmet					
Pedestrian	Male					
	Female					
Other (rollerblade, etc.)						

☐ Please check this box if you entered this data into WSDOT's data entry website here:
<http://www.wsdot.wa.gov/bike/Count.htm>